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## Teach Yourself Bookkeeping And Accounting In A Week

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a freelance financial modeler,  
trainer and author.

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Mason, a leading business  
accountant, this book quickly  
teaches you the insider secrets  
you need to know to in order  
keep control of the books.

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In bookkeeping, you have to  
record each financial transaction  
in the accounting journal that falls  
into one of these three  
categories. The information from  
a company's balance sheet and  
income statement gives the  
accountant, at the end of the  
year, a full financial picture of the  
firm's bookkeeping transactions in  
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choices for you, learn how to read basic financial reports, know the tax-deductible expenses, understand double-entry accounting, get printable forms and more.

## ~~Free Bookkeeping Guide Made Easy for Beginners~~

To learn accounting on your own, start by reading books on the subject and familiarizing yourself with how to create finance spreadsheets. Practice basic accounting skills like recording debits and credits and setting up and maintaining ledgers.

## ~~How to Learn Accounting on Your Own: 15 Steps (with Pictures)~~

3.0 out of 5 stars Teach Yourself Bookkeeping and Accounting.

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Reviewed in the United Kingdom on 24 January 2017. Verified Purchase. Perfect for a quick reference. Helpful. 0 Comment Report abuse Zoe Gail Waugh. 5.0 out of 5 stars Five Stars.

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Guide to Bookkeeping Concepts.

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## Accounting In A Week

Sunday: Understand the principles of bookkeeping so that you can prepare and understand financial records.: Monday: Learn about the different types of account and ledgers so that your understanding is taken a stage further.: Tuesday: Study still more aspects of bookkeeping in order to further extend your expertise.

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