

## Openoffice Getting Started Guide

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## Getting Started with OpenOffice.org 3

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## Getting Started Guide - Apache OpenOffice Wiki

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This is Chapter 8 of Getting Started with OpenOffice.org 3.x, produced by the OOoAuthors group. A PDF of this chapter is available from this wiki page. The PDFs are up to date for the second edition of the book, but not all of the wiki pages for this chapter have been updated yet.

## Getting Started with Base - Apache OpenOffice Wiki

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## Documentation - OpenOffice.org

8 Getting Started with Draw The tools available in the various toolbars are explained in the following sections. The appearance of the toolbar icons may vary with your operating system

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and the selection of icon size and style in Tools > Options > OpenOffice.org > View.

Getting Started with Draw - Apache OpenOffice

modified, as discussed in Chapter 14 (Customizing OpenOffice.org). Toolbars Under the Menu bar by default are three toolbars: the Standard toolbar, the Formatting toolbar, and the Formula bar. 6 Getting Started with Calc

Getting Started with Calc - OpenOffice.org

wanted before I started, but as I began asking questions and listing the answers, I discovered that I needed additional tables and fields. What are the fields going to be?

Getting Started with Base - OpenOffice.org

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OPENOFFICE GETTING STARTED GUIDE INTRODUCTION : #1 Openoffice Getting Started Guide

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This is Chapter 4 of Getting Started with OpenOffice.org 3.x, produced by the OOoAuthors group. A PDF of this chapter is available from this wiki page.. What is Writer? Writer is the word processor component of Apache OpenOffice (OOo). In addition to the usual features of a word processor (spell checking, thesaurus, hyphenation, autocorrect, find and replace, automatic generation of tables of ...

Getting Started with Writer - Apache OpenOffice Wiki

Although more difficult designs are mentioned throughout this chapter, explanations for creating them are in the Impress Guide. If you have a working knowledge of how to create slide shows, we recommend you use the Impress Guide for your source of information.

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This book provides an introduction to the creation and management of macros in OpenOffice. Numerous examples and explanations demonstrate proper techniques and discuss known problems and solutions. The underlying data structure is discussed and techniques are introduced to evaluate OpenOffice objects, facilitating the use of returned objects in the absence of sufficient documentation.

Uses the straightforward For Dummies style to show Linux and Windows users how to use the OpenOffice.org desktop productivity suite. OpenOffice.org has a user interface and feature set similar to that of other office suites and works transparently with a variety of file formats, including those of Microsoft Office. Explains how to download, install, and set up both the Linux and Windows versions of OpenOffice.org. Organized by the four key desktop applications provided in the OpenOffice.org suite: Writer (word processing),

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Calc(spreadsheets), Impress (presentations), and Draw (graphics) Other topics covered include creating and formatting documents with Writer, using templates and styles, creating spreadsheets with Calc, manipulating spreadsheet data, creating a presentation with Impress, and creating and editing images with Draw

"OpenOffice.org (OOo) is a freely available, full-featured office suite. It runs on Windows, Linux, Solaris, and MAC OS X computers. OOo has been adopted by schools, governments, business, and individuals around the world. Writer is the word-processor component of OpenOffice.org".

A starter's guide to acquiring and using OpenOffice.org on its three major platforms--Windows, Linux, and Mac OS X--offers a thorough yet succinct collection of how-to answers for each component of OpenOffice.org, including Writer, Calc, Impress, Draw, Data Source tools, Web, and the Formula tool. Original. (Beginner).

Thanks to OpenOffice.org, there is an alternative to Microsoft Word. If you've ever been frustrated by Word's quirks and limitations--including its price tag--and longed for a practical alternative, then it's time to break free. OpenOffice.org is the free, open source office suite and its word processor, Writer, has proven extremely popular with both Windows and Linux users. How good can it be if it's free? you might ask. And how much trouble will it be to install and learn? A quick tour of the program will show you: the features you use regularly--from formatting and spell check to using templates and creating indexes --are all

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there. And Writer's intuitive, surprisingly familiar interface lets you navigate with ease. To quickly master the ins and outs of Writer, you'll want a copy of *OpenOffice.org Writer: The Free Alternative to Microsoft Word*. This handy reference is packed with essential information to help you learn the basics of Writer and become adept with its advanced features. Written for intermediate and advanced users of word processing programs, *OpenOffice.org Writer: The Free Alternative to Microsoft Word* provides guidance for common and advanced word processing tasks. With this book, you'll learn how to: Set up OOoWriter to work your way Write, edit, and review documents Control page layout Use templates and styles effectively Get the most from using fields Work with Tables of contents, indexes, bibliographies Manage large or complex documents Insert, edit and create graphics Make a smooth transition from Microsoft Word *OpenOffice.org Writer: The Free Alternative to Microsoft Word* provides guidance for anyone who wants to break out of the Word rut. Its detailed Table of Contents make it a handy reference for even the most experienced word processing users who want to get up to speed quickly with this program, or make sure they're taking full advantage of OOo Writer's features. With the complete office suite included on a CD (which you can install on as many machines as you like), this book makes using Writer an easy decision. *OpenOffice.org Writer: The Free Alternative to Microsoft Word* is part of the O'Reilly Community Press Series. Unlike classic O'Reilly animal books, O'Reilly's role in the series is limited to providing manufacturing and distribution services rather than editorial development, so that each Community Press title reflects the editorial voice and organization of the community that has created it.

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An alternative for Microsoft Office and StarOffice users has arrived in the form of OpenOffice.org. If you are part of the growing number of people who are making the switch from Microsoft Office or StarOffice to the free OpenOffice.org 1.1 suite, "Sams Teach Yourself OpenOffice.org All In One" is a must-have tool. Make a smooth transition from Microsoft Office to OpenOffice.org 1.1 with this task tutorial, starter kit CD-ROM and step-by-step instruction guide. Learn how to productively use the Writer, Calc, Impress and Draw applications in the OpenOffice.org 1.1 suite and how you will be able to easily work with those still using Microsoft Office and StarOffice. Don't lose valuable time trying to learn OpenOffice.org 1.1 on your own -- let "Sams Teach Yourself" help!

A fast, fun, and friendly tutorial. Full of practical, step-by-step examples and clear explanations of all of the important concepts. ou don't need to be a programmer to use this book, but you do need to be familiar with the concept of a program and how simple things like a loop might work. If all you have is a taster of simple programs from high school then you will be fine.

The practical, user-friendly, insider's guide to mastering StarOffice, which opens files in over 200 formats, including Microsoft Office Word, Excel, and PowerPoint files. This practical, comprehensive, task-based guide to making the most of StarOffice 6.0 incorporates solutions to questions from hundreds of new StarOffice users, as well as insider's tips for

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power users, making this the most practical, task-oriented book around.

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